

GOVERNMENT OF THE DISTRICT OF COLUMBIA



DEPARTMENT OF HEALTH REGULATION LICENSING ADMINISTRATION BOARD OF CHIROPRACTIC

Request For CE Program Approval

DCMR 4807.1 requires that the Board shall accept for credit continuing education programs provided or sponsored by the CCE, ACA, ICA, The Federation of Straight Chiropractic Organizations (FSCO) or the Board of Chiropractic. Requests for CE Program Approval will be reviewed on a case by case basis. A sample outline of the content that should be submitted to the Board for consideration is provided below.
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I. Name of the Program

II. Program Background Information-include how long program exists, if approved by other boards or entities, etc.

III. Location of Program

IV. Program Date

V. Number of CE's

VI. Cost

VII. Evaluation Criteria-provide the method used for evaluating the program. Submit any evaluation reports/attendee feedback.

VIII. Program Curriculum

IX. Faculty teaching the program with CV included.

X. Attach the core curriculum with your package and include all relevant supporting documents for the Board's review.

Every fiscal year the Board meets in November, January, March, May, July and September. Please ensure that you submit your request 30 days prior to the board meeting date.

Please note that the Board reserves the right to request additional information upon review.